

(Contract Management Use only)
CONTRACT TRACKING NO.
CM1852-T018

CONTRACT APPROVAL FORM

CONTRACTOR INFORMATION

Name: Olsen Associates, Inc.

Address: 2618 Herschel Street, Jacksonville, FL 32204

Contractor's Administrator Name: Erick J. Olsen, P.E. City: _____ State: _____ Zip: _____ Title: Engineer

Tel#: 904-387-6114 Fax: _____ Email: eolsen@olsen-associates.com

CONTRACT INFORMATION

Contract Name: Miscellaneous Beach Restoration Project Related Consultant Services Contract Value: \$30,000.00

Brief Description: Consultant shall provide miscellaneous consultant services related to implementation of the FDEP 2017/18 Beach Management Funding Program; formulation of an Application for FY 18/19; scarp removal activities; tilling; monitoring by third party contractor; beach inspection; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; and other ancillary beach restoration project related matters or issues.

Contract Dates : From: 10-1-16 to 9-30-17 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Continuing Contract

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|----------------|------------------------|
| 1. | <u>Willie R Moore</u> | <u>8/23/16</u> | <u>43600539-531386</u> |
| | Department Head Signature | Date | Funding Source/Acct # |
| 2. | <u>[Signature]</u> | <u>8/23/16</u> | |
| | Contract Management | Date | |
| 3. | <u>[Signature]</u> | <u>8-29-16</u> | |
| | Office of Management & Budget | Date | |
| 4. | <u>[Signature]</u> | <u>8/30/16</u> | |
| | County Attorney (approved as to form only) | Date | |

16 SEP - 1 PM 3:48
OFFICE OF CONTRACT ADMINISTRATION
NASSAU COUNTY FLORIDA

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby _____ 8/31/16
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**NASSAU COUNTY - SAISSA
Task Order Memorandum
Contract CM1852**

To: Olsen Associates, Inc.
2618 Herschel St.
Jacksonville, FL 32204

Date: 09 August 2016 (rev. 1)
Contract: Coastal Engineering
Request Made By: SAISSA
Request Received By: Albert E. Browder, Ph.D., P.E.
Task Order No: CM 1852-TO 18

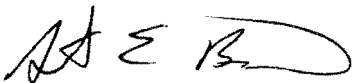
Task Order: Miscellaneous Beach Restoration Project Related Consultant Services
(SAISSA FY 2017)

The Consultant shall provide miscellaneous coastal engineering consultant services related to the implementation of the SAISSA beach program, including but not limited to: coordination of the FDEP 2016/17 and 2017/2018 Beach Management Funding Program, including the drafting and submittal of amendments for the County/FDEP cost-sharing agreement; formulation of an FDEP funding application for FY 2018/19; potential coordination and permitting of scarp removal activities, if required; requested beach inspections; attendance and reporting at quarterly SAISSA Board meetings (upon request); liaison with SAISSA Legal Counsel; coordination and liaison with the U.S. Army Corps of Engineers and the Florida Park Service regarding potential sand resources at Ft. George Inlet; and other ancillary beach restoration project- and permit-related matters or issues. Invoicing will be on a T&M basis at prevailing rates (rate sheet attached). The NTE budget shall be \$30,000.

These Services are not eligible for State cost-sharing.

Olsen Associates, Inc.

SAISSA



Albert E. Browder, Ph.D., P.E.

Date: 09 August 2016



Mr. Andrew L. Wallace, SAISSA President

Date: 10/08/2016

Attest to Chair
Signature

Nassau County Board of County Commissioners



Ted Selby
Its: County Manager

Date: 8/31/16

~~John A. Crawford~~
Its: Ex-Officio Clerk

Approved As To Form and Legal Sufficiency:

~~Date:~~



Michael S. Mullin

Date: 8/30/16

OLSEN ASSOCIATES, INC.

LABOR RATES

Nassau County, FL Contract CM1852
Task Order #18

| | |
|--------------------------|----------|
| Principal | \$230/hr |
| Principal II | \$205/hr |
| Senior Engineer | \$174/hr |
| Coastal Engineer I | \$134/hr |
| Coastal Engineer II | \$110/hr |
| Coastal Engineer III | \$101/hr |
| CADD Technician | \$68/hr |
| Administrative Assistant | \$72/hr |

William R. Moore

From: William R. Moore <moor1706@bellsouth.net>
Sent: Monday, August 22, 2016 10:33 PM
To: 'David Pensante'
Cc: 'Cathy Lewis'; 'Drew Wallace'; 'abrowder@olsen-associates.com'
Subject: RE: SAISSA & TO18
Attachments: 20160823 signed Contract Approval Form.pdf; 20160823 Revised Task Order Memorandum #18.pdf

David,

I have the signed Contract Approval Form and the Revised Task Order Memorandum as requested with original signatures. I will drop these two original documents by your office tomorrow morning. Please look for them between 9:30 or 10 AM. Thank you for your assistance.

Regards, Bill.

Thanks David
— Bill



William R. Moore AICP
5457 Marshview Lane
Amelia Island, Florida 32034
904.753.4178

From: David Pensante [<mailto:dpensante@nassaucountyfl.com>]
Sent: Wednesday, August 17, 2016 1:50 PM
To: William R. Moore
Cc: Cathy Lewis; Drew Wallace; abrowder@olsen-associates.com
Subject: RE: SAISSA & TO18

Bill,

It was my pleasure meeting you as well. As for the attached, is there any way you can change the signature page to reflect Ted Selby, County Manager, Its Designee, like TO14 (attached). If not, I can probably line out Walter Boatright and type in Teds name. I will also need the originally signed document if you can send that to me. I attached the contract approval form for you to print and sign as the Department Head if you can send that back to me also.

Thanks

David

David J Pensante, Procurement Manager
Nassau County Contract Management
96135 Nassau Place, Suite 2
Yulee, Florida 32097
904-530-6040
dpensante@nassaucountyfl.com